

# **ANNUAL REPORT**

OF

Name: MARKESAN MUNICIPAL WATER PLANT

Principal Office: P.O. BOX 352

MARKESAN, WI 53946

For the Year Ended: DECEMBER 31, 2002

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

Version: 4.04i

### **SIGNATURE PAGE**

I PATRICIA PRI	ILL	of
(Person responsible fo	r accounts)	
MARKESAN MUNICIPAL WATER	R PLANT , certify that	ıt I
(Utility Name)		
am the person responsible for accounts; that I have exar knowledge, information and belief, it is a correct stateme the period covered by the report in respect to each and e	ent of the business and affairs of said utility	-
	04/01/2003	
(Signature of person responsible for accounts)	(Date)	
CITY OF EDIX TDE VOLIDED		
CITY CLERK-TREASURER		
(Title)		

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### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: MARKESAN MUNICIPAL WATER PLANT

Utility Address: P.O. BOX 352

MARKESAN, WI 53946

When was utility organized? 1/1/1921

Report any change in name:

Effective Date: Utility Web Site:

### Utility employee in charge of correspondence concerning this report:

Name: PATRICIA A PRILL

Title: CITY CLERK-TREASURER

Office Address:

77 W. JOHN ST.

MARKESAN, WI 53946

**Telephone:** (920) 398 - 8127 **Fax Number:** (920) 398 - 3991

E-mail Address:

### Individual or firm, if other than utility employee, preparing this report:

Name: ROBERT J. NENAHLO

Title: CITY AUDITOR

Office Address: ROBERT J.NENAHLO, CPA

2631 N. MEADE STREET APPLETON, WI 54911

**Telephone:** (920) 739 - 7202 **Fax Number:** (920) 739 - 3802 **E-mail Address:** RJNCPA1@CS.COM

### President, chairman, or head of utility commission/board or committee:

Name: PATRICIA TRAPP

Title: CHAIRPERSON

Office Address:

461 MANCHESTER STREET MARKESAN, WI 53946

**Telephone:** (920) 398 - 3767 **Fax Number:** (920) 398 - 8127

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

#### **IDENTIFICATION AND OWNERSHIP**

Individual or firm, if other than utility employee, auditing utility records:

Name: ROBERT J. NENAHLO

Title: CITY AUDITOR

Office Address: ROBERT J. NENAHLO, CPA

2631 N. MEADE STREET APPLETON, WI 54911

**Telephone:** (920) 739 - 7202 **Fax Number:** (920) 739 - 3802 **E-mail Address:** rjncpa1@cs.com

Date of most recent audit report: 12/31/2002 Period covered by most recent audit: 2002

Names and titles of utility management including manager or superintendent:

Name: ANTHONY DORO
Title: SUPERINTENDENT

Office Address:

461 W. MANCHESTER STREET

MARKESAN, WI 53946

**Telephone:** (920) 398 - 3767 **Fax Number:** (920) 398 - 8127

E-mail Address:

Name: MARTIN HANSEN

Title: ASSISTANT SUPERINTNENDENT

Office Address:

461 W. MANCHESTER STREET

MARKESAN, WI 53946

**Telephone:** (920) 398 - 3767 **Fax Number:** (920) 398 - 8127 EXT

E-mail Address:

Name of utility commission/committee: STREETS, BUILDING & UTILITIES COMMITTEE

Names of members of utility commission/committee:

MRS NANCY BOUWKAMP MR KENNETH PREUSS MR VICTOR ROEDER, JR. MR RICHARD SLATE

MRS PATRCIA TRAPP, CHAIRPERSON

Is sewer service rendered by the utility? YES

If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?NO

**Date of Ordinance:** 

Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation

# **IDENTIFICATION AND OWNERSHIP**

of water or sewer treatment plant)?	NO
Provide the following information re	egarding the provider(s) of contract services:
Firm Name:	
Contact Person:	
Title:	
Telephone: ( ) -	
Fax Number: ( ) -	
E-mail Address:	
Contract/Agreement beginning-en	nding dates:
	nature of Contract Operations being provided:
NONE	

### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	140,222	138,392	1
Operating Expenses:			
Operation and Maintenance Expense (401)	45,964	42,663	2
Depreciation Expense (403)	19,810	19,678	3
Amortization Expense (404)	0	0	4
Taxes (408)	23,764	22,428	<b>5</b>
Total Operating Expenses	89,538	84,769	
Net Operating Income	50,684	53,623	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income OTHER INCOME	50,684	53,623	_
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	0	0	- <b>9</b>
Miscellaneous Nonoperating Income (421)	0	0	10
Total Other Income	0	0	- '
Total Income	50,684	53,623	
MISCELLANEOUS INCOME DEDUCTIONS	55,55	,	
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	0	0	12
Total Miscellaneous Income Deductions	0	0	_
Income Before Interest Charges	50,684	53,623	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	0	0	13
Amortization of Debt Discount and Expense (428)	0		14
Amortization of Premium on DebtCr. (429)			15
Interest on Debt to Municipality (430)	0	0	_ 16
Other Interest Expense (431)	0	0	17
Interest Charged to ConstructionCr. (432)			_ 18
Total Interest Charges	0	0	
Net Income	50,684	53,623	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	469,192	415,569	19
Balance Transferred from Income (433)	50,684	53,623	_ 20
Miscellaneous Credits to Surplus (434)	0	0	21
Miscellaneous Debits to SurplusDebit (435)	0	0	_ 22
Appropriations of SurplusDebit (436)	0	0	23
Appropriations of Income to Municipal FundsDebit (439)	0	0	_ 24
Total Unappropriated Earned Surplus End of Year (216)	519,876	469,192	

### **INCOME STATEMENT ACCOUNT DETAILS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)	
Revenues from Utility Plant Leased to Others (412):		
NONE		1
Total (Acct. 412):	0	
Expenses of Utility Plant Leased to Others (413):		_
NONE		2
Total (Acct. 413):	0	_
Nonoperating Rental Income (418):		_
NONE		3
Total (Acct. 418):	0	_
Interest and Dividend Income (419):		_
NONE		4
Total (Acct. 419):	0	_
Miscellaneous Nonoperating Income (421):		
NONE		5
Total (Acct. 421):	0	_
Miscellaneous Amortization (425):		
NONE		_ 6
Total (Acct. 425):	0	_
Other Income Deductions (426):		
NONE		7
Total (Acct. 426):	0	_
Miscellaneous Credits to Surplus (434):		
NONE		_ 8
Total (Acct. 434):	0	_
Miscellaneous Debits to Surplus (435):		
NONE		9
Total (Acct. 435)Debit:	0	_
Appropriations of Surplus (436):		
Detail appropriations to (from) account 215		_ 10
Total (Acct. 436)Debit:	0	_
Appropriations of Income to Municipal Funds (439):		
NONE		11
Total (Acct. 439)Debit:	0	_

# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)		
Revenues (account 415)	0					0	1
Costs and Expenses of Merchandising,	Jobbing and	Contract Wor	rk (416):			•	•
Cost of merchandise sold						0	2
Payroll						0	3
Materials						0	4
Taxes						0	5
Other (list by major classes):							
NONE						0	6
Total costs and expenses	0	0	0	0	)	0	
Net income (or loss)	0	0	0	0		0	

### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	140,222	0	0	0	140,222	1
Less: interdepartmental sales	98		0	0	98	2
Less: interdepartmental rents	0				0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0 [				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify: NONE					0	6
Revenues subject to Wisconsin Remainder Assessment	140,124	0	0	0	140,124	

# **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	1,196,236	1,191,343	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	292,313	273,489	2
Net Utility Plant	903,923	917,854	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	0	0	
Investment in Municipality (123)	0	0	5
Other Investments (124)	4,422	4,422	6
Special Funds (125)	0	0	7
Total Other Property and Investments	4,422	4,422	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	908	18	8
Temporary Cash Investments (132)			9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	20,183	20,403	11
Other Accounts Receivable (143)	878	878	12
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	13
Receivables from Municipality (145)	51,400	51,400	14
Materials and Supplies (150)	1,268	1,252	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	74,637	73,951	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	982,982	996,227	:

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# **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	300,667	300,667	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	519,876	469,192	23
Total Proprietary Capital	820,543	769,859	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	7,383	7,383	25
Other long-Term Debt (224)	0	0	26
Total Long-Term Debt	7,383	7,383	_
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	1,186	1,316	28
Payables to Municipality (233)	22,828	21,689	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	0	0	32
Other Current and Accrued Liabilities (238)		64,938	33
Total Current and Accrued Liabilities DEFERRED CREDITS	24,014	87,943	
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits OPERATING RESERVES	0	0	
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	131,042	131,042	38
Total Liabilities and Other Credits	982,982	996,227	=

### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)
Plant Accounts:				
Utility Plant in Service (100)	1,196,236	0	0	0
Utility Plant Purchased or Sold (391)	0			
Utility Plant in Process of Reclassification (392)				_
Utility Plant Leased to Others (393)				
Property Held for Future Use (394)				_
Construction Work in Progress (395)				
Utility Plant Acquisition Adjustments (396)				_
Other Utility Plant Adjustments (397)				
Total Utility Plant	1,196,236	0	0	0
<b>Accumulated Provision for Depreciation and Amo</b>	ortization:			
Accumulated Provision for Depreciation of Utility Plant in Service (110)	292,313	0	0	0
<b>Total Accumulated Provision</b>	292,313	0	0	0
Net Utility Plant	903,923	0	0	0

# **ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)**

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	273,489				273,489
Credits During Year					
Accruals:					
Charged depreciation expense (403)	19,810				19,810
Depreciation expense on meters					
charged to sewer (see Note 3)	1,714				1,714
Accruals charged other					
accounts (specify):					
					0
Salvage					0
Other credits (specify):					
					0
Total credits	21,524	0	0	0	21,524
Debits during year					
Book cost of plant retired	2,700				2,700
Cost of removal					0
Other debits (specify):					
					0
Total debits	2,700	0	0	0	2,700
Balance End of Year	292,313	0	0	0	292,313
Composite Depreciation Rate?	Yes				
If yes, what is the rate?	1.81%				

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.
- 3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	0	0		0	1
Other (specify): NONE	0			0	2
Total Nonutility Property (121)	0	0	0	0	_
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	0	0	0	0	=

# **ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)**

Particulars (a)	Amount (b)			
Balance first of year	(	0	1	
Additions:				
Provision for uncollectibles during year	(	0	2	
Collection of accounts previously written off: Utility Customers		_	3	
Collection of accounts previously written off: Others			4	
Total Additions		0		
Deductions:	•	_		
Accounts written off during the year: Utility Customers			5	
Accounts written off during the year: Others			6	
Total accounts written off		0		
Balance end of year		<u>o</u>		

### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	-

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	1,268	1,252	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	1,268	1,252	- =

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written	Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
NONE			0	1
Total			0	
Unamortized premium on debt (251)		_		
NONE				2
Total		_	0	

# **CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	300,667	1
Changes during year (explain):		
NONE		2
Balance end of year	300,667	=

# **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
- 3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

		Final		Principal
	Date of	Maturity	Interest	Amount
Description of Issue	Issue	Date	Rate	End of Year
(a)	(b)	(c)	(d)	(e)

**NONE** 

### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)				_	
PRIOR YEARS ADVANCES	00/00/0000	00/00/0000	0.00%	7,383	1
Total for Account 223				7,383	

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	23,764	2
Charged electric department expense		3
Charged sewer department expense	633	4
Other (explain):		
NONE		5
Total Accruals and other credits	24,397	
Taxes paid during year:		
County, state and local taxes	22,828	6
Social Security taxes	1,443	7
PSC Remainder Assessment	126	8
Other (explain):		
NONE		9
Total payments and other debits	24,397	
Balance end of year	0	

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# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 231.

	Interest Accrued	d		Interest Accrue	d
Description of Issue (a)	Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Balance End of Year (e)	
Bonds (221)					
NONE	0	0		0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	•
Other long-Term Debt (224)					
NONE	0			0	3
Subtotal	0	0	0	0	
Notes Payable (231)					,
NONE	0			0	4
Subtotal	0	0	0	0	
Total	0	0	0	0	•

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# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	131,042	0	0	0	0	131,042	1
Add credits during year:							
For Services	0					0	2
For Mains						0	3
Other (specify): NONE						0	4
Deduct charges (specify):							
NONE						0	5
Balance End of Year	131,042	0	0	0	0	131,042	:
Amount of federal and state grants in aid received for utility construction included in End of Year totals						0	6

### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
NONE		1
Total (Acct. 123):	0	_
Other Investments (124):	4.400	_
SPECIAL ASSESSMENT Total (Appl. 124):	4,422	_ 2
Total (Acct. 124):	4,422	-
Special Funds (125): NONE		3
Total (Acct. 125):	0	3
Notes Receivable (141):		_
NONE		4
Total (Acct. 141):	0	_ _
Customer Accounts Receivable (142):		
Water	20,183	5
Electric		_ 6
Sewer (Regulated)		7
Other (specify): NONE		8
Total (Acct. 142):	20,183	_
Other Accounts Receivable (143):		_
Sewer (Non-regulated)		9
Merchandising, jobbing and contract work		10
Other (specify):		_
FRED STAMM-STUB LINE TO LOT	878	11
Total (Acct. 143):	878	_
Receivables from Municipality (145):		
HYDRANT RENT	51,400	_ 12
Total (Acct. 145):	51,400	_
Prepayments (165):		40
NONE Total (Acct. 165):	0	13
	<u> </u>	_
Extraordinary Property Losses (182): NONE		14
Total (Acct. 182):	0	- '-
Other Deferred Debits (183):		_
NONE		15
Total (Acct. 183):	0	_
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### **BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
PAYMENT IN LIEU OF TAXES	22,828 <b>1</b>
Total (Acct. 233):	22,828
Other Deferred Credits (253):	
NONE	1'
Total (Acct. 253):	0

### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						_
Utility Plant in Service	1,193,789	0	0	0	1,193,789	1
Materials and Supplies	1,260	0	0	0	1,260	2
Other (specify): NONE					0	3
Less Average:						
Reserve for Depreciation	282,901	0	0	0	282,901	4
Customer Advances for Construction					0	5
Contributions in Aid of Construction	131,042	0	0	0	131,042	6
Other (specify): NONE					0	7
Average Net Rate Base	781,106	0	0	0	781,106	
Net Operating Income	50,684	0	0	0	50,684	8
Net Operating Income as a percent of						
Average Net Rate Base	6.49%	N/A	N/A	N/A	6.49%	

### **RETURN ON PROPRIETARY CAPITAL COMPUTATION**

- 1. The data used in calculating proprietary capital are averages.
- 2. Calculate those averages by summing the first-of-year and end-of-year figures for each account and then dividing by two.

Description Amo (a) (b		
Average Proprietary Capital		
Capital Paid in by Municipality	300,667	1
Appropriated Earned Surplus	0	2
Unappropriated Earned Surplus	494,534	3
Other (Specify): NONE		4
	795,201	•
Total Average Proprietary Capital	133,201	_
Total Average Proprietary Capital  Net Income		•
	50,684	. 5

### IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:
1. Acquisitions.
NONE
2. Leaseholder changes.
3. Extensions of service.
4. Estimated changes in revenues due to rate changes.
5. Obligations incurred or assumed, excluding commercial paper.
6. Formal proceedings with the Public Service Commission.
7. Any additional matters.

### **FINANCIAL SECTION FOOTNOTES**

Identification and Ownership - Contacts (Page iv)
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### **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	Amounts (b)	
Operating Revenues Sales of Water		
Sales of Water (460-467)	138,016	1
Total Sales of Water	138,016	•
Other Operating Revenues		
Forfeited Discounts (470)	513	2
Other Water Revenues (474)	1,693	3
Amortization of Construction Grants (475)	0	4
Total Other Operating Revenues	2,206	_
Total Operating Revenues	140,222	•
Operation and Maintenenance Expenses		
Plant Operation and Maintenance Expenses (600-660)	29,169	5
General Operating Expenses (680-690)	16,795	6
Total Operation and Maintenenance Expenses	45,964	•
Other Operating Expenses		
Depreciation Expense (403)	19,810	7
Amortization Expense (404)		8
Taxes (408)	23,764	9
Total Other Operating Expenses	43,574	_
Total Operating Expenses	89,538	
NET OPERATING INCOME	50,684	=

### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	_
Metered Sales to General Customers (461)				
Residential	524	25,076	52,702	4
Commercial	81	12,943	18,952	5
Industrial	15	5,159	7,077	6
Total Metered Sales to General Customers (461)	620	43,178	78,731	•
Private Fire Protection Service (462)	3		2,934	7
Public Fire Protection Service (463)	1		51,400	8
Other Sales to Public Authorities (464)	12	1,608	4,853	9
Sales to Irrigation Customers (465)		,	•	10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)	1	115	98	12
Total Sales of Water	637	44,901	138,016	<b>:</b>

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# **SALES FOR RESALE (ACCT. 466)**

Use a separate line for each delivery point.

Customer Name (a)		Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)		
NONE	NONE					1
Total			0		0	

# **OTHER OPERATING REVENUES (WATER)**

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars	Amount	
(a)	(b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	51,400	_ 1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	51,400	-
Forfeited Discounts (470):		•
Customer late payment charges	513	5
Other (specify): NONE		- 6
Total Forfeited Discounts (470)	513	-
Other Water Revenues (474):		•
Return on net investment in meters charged to sewer department	1,693	_ 7
Other (specify): NONE		8
Total Other Water Revenues (474)	1,693	•
Amortization of Construction Grants (475):		•
NONE		9
Total Amortization of Construction Grants (475)	0	-

### **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	Amount (b)	
PLANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	14,455	
Purchased Water (610)		
Fuel or Power Purchased for Pumping (620)	7,964	
Chemicals (630)		
Supplies and Expenses (640)	2,860	
Repairs of Water Plant (650)	2,723	
Transportation Expenses (660)	1,167	
Total Plant Operation and Maintenance Expenses	29,169	
GENERAL OPERATING EXPENSES		
Administrative and General Salaries (680)	4,110	
Office Supplies and Expenses (681)	3,438	
Outside Services Employed (682)	2,978	
Insurance Expense (684)		
Employees Pensions and Benefits (686)	5,484	
Regulatory Commission Expenses (688)		
Miscellaneous General Expenses (689)	785	
Uncollectible Accounts (690)		
Uncollectible Accounts (690)  Total General Operating Expenses	16,795	

# **TAXES (ACCT. 408 - WATER)**

When allocation of taxes is made between departments, explain method used.

Description of Tax (a)	Method Used to Allocate Between Departments (b)	Amount (c)	
Property Tax Equivalent		22,828	1
Less: Local and School Tax Equivalent on		633	2
Meters Charged to Sewer Department			
Net property tax equivalent		22,195	
Social Security		1,443	3
PSC Remainder Assessment		126	4
Other (specify):			
NONE			5
		00 704	
Total tax expense	_	23,764	

### PROPERTY TAX EQUIVALENT (WATER)

- 1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
- 2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
- 3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
- 4. The utility plant balance first of year should include the gross book values of plant in service, property held for future use and construction work in progress.
- 5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
- 6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
- 7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)
County name			Green Lake			1
SUMMARY OF TAX RATES						2
State tax rate	mills		0.218427			3
County tax rate	mills		7.476676			4
Local tax rate	mills		9.122078			
School tax rate	mills		11.370049			6
Voc. school tax rate	mills		1.704617			7
Other tax rate - Local	mills		0.000000			8
Other tax rate - Non-Local	mills		0.000000			9
Total tax rate	mills		29.891847			10
Less: state credit	mills		1.727386			11
Net tax rate	mills		28.164461			12
PROPERTY TAX EQUIVALENT CALC	ULATIO	N				 13
Local Tax Rate	mills		9.122078			14
Combined School Tax Rate	mills		13.074666			15
Other Tax Rate - Local	mills		0.000000			16
Total Local & School Tax	mills		22.196744			17
Total Tax Rate	mills		29.891847			18
Ratio of Local and School Tax to Total	al dec.		0.742569			19
Total tax net of state credit	mills		28.164461			20
Net Local and School Tax Rate	mills		20.914042			21
Utility Plant, Jan. 1	\$	1,191,343	1,191,343			22
Materials & Supplies	\$	1,252	1,252			23
Subtotal	\$	1,192,595	1,192,595			24
Less: Plant Outside Limits	\$	500	500			25
Taxable Assets	\$	1,192,095	1,192,095			26
Assessment Ratio	dec.		0.915637			27
Assessed Value	\$	1,091,526	1,091,526			28
Net Local & School Rate	mills		20.914042			29
Tax Equiv. Computed for Current Yea	ar \$	22,828	22,828			30
Tax Equivalent per 1994 PSC Report	\$	16,413				31
Any lower tax equivalent as authorized						32
by municipality (see note 6)	\$					33
Tax equiv. for current year (see note	6) \$	22,828				34

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### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year	
INTANGIBLE PLANT	(6)	(c)	
Organization (301)	0		1
Franchises and Consents (302)	0		2
Miscellaneous Intangible Plant (303)	0		_ 3
Total Intangible Plant	0	0	3
		<u></u>	_
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	4,100		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		_ 6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	31,228		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	5,777		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	41,105	0	_
PUMPING PLANT			
Land and Land Rights (320)	0		12
Structures and Improvements (321)	29,882		 13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	0		 15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	34,452		 17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	5,817		20
Total Pumping Plant	70,151	0_	_
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	928	653	_ <del>22</del>
Total Water Treatment Plant	928	<b>653</b>	20
Total Water Fredmont Flam			_
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	500		_ 24
Structures and Improvements (341)	0		25

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
INTANGIBLE PLANT			
Organization (301)			0 1
Franchises and Consents (302)			0 2
Miscellaneous Intangible Plant (303)			0 3
Total Intangible Plant	0	0	0
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4,100 4
Structures and Improvements (311)			0 5
Collecting and Impounding Reservoirs (312)			0 6
Lake, River and Other Intakes (313)			0 7
Wells and Springs (314)			31,228 8
Infiltration Galleries and Tunnels (315)			0 9
Supply Mains (316)			5,777 10
Other Water Source Plant (317)			0 11
Total Source of Supply Plant	0	0	41,105
PUMPING PLANT Land and Land Rights (320)			0_12
Structures and Improvements (321)			29,882 13
Boiler Plant Equipment (322)			0 14
Other Power Production Equipment (323)			0 15
Steam Pumping Equipment (324)			<u> </u>
Electric Pumping Equipment (325)			34,452 17
Diesel Pumping Equipment (326)			<u> </u>
Hydraulic Pumping Equipment (327)			0 19
Other Pumping Equipment (328)			5,817 20
Total Pumping Plant	0	0	70,151
WATER TREATMENT PLANT			
Land and Land Rights (330)			0 21
Structures and Improvements (331)			0 22
Water Treatment Equipment (332)			1,581 23
Total Water Treatment Plant	0	0	1,581
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			500 24
Structures and Improvements (341)			0 25

### WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.
- 4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts	Balance First of Year	Additions During Year	
(a)	(b)	(c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Distribution Reservoirs and Standpipes (342)	92,245		26
Transmission and Distribution Mains (343)	677,944		27
Fire Mains (344)	0		28
Services (345)	130,559	250	29
Meters (346)	66,159	6,690	30
Hydrants (348)	91,666		31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,059,073	6,940	_
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	12,004		37
Other General Equipment (379)	8,082		38
Other Tangible Property (390)	0		 39
Total General Plant	20,086	0	
Total utility plant in service directly assignable	1,191,343	7,593	_
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	1,191,343	7,593	_

# **WATER UTILITY PLANT IN SERVICE (cont.)**

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Distribution Reservoirs and Standpipes (342)			92,245	26
Transmission and Distribution Mains (343)			677,944	27
Fire Mains (344)			0	28
Services (345)			130,809	29
Meters (346)	2,700		70,149	30
Hydrants (348)			91,666	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	2,700	0	1,063,313	
GENERAL PLANT Land and Land Rights (370) Structures and Improvements (371) Office Furniture and Equipment (372)			0 0	33 34 35
Computer Equipment (372.1)			0	36
Transportation Equipment (373)			12,004	
Other General Equipment (379)			8,082	
Other Tangible Property (390)				39
Total General Plant	0	0	20,086	
Total utility plant in service directly assignable	2,700	0	1,196,236	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	2,700	0	1,196,236	

# SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

**Sources of Water Supply** 

	3	Sources of water Supply				
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)		
January			4,291	4,291		
February			3,743	3,743		
March			4,055	4,055		
April			4,362	4,362		
May			4,980	4,980		
June			4,732	4,732		
July			5,238	5,238		
August			5,671	5,671		
September			5,018	5,018		
October			4,907	4,907		
November			4,208	4,208		
December			4,127	4,127		
Total annual pumpag	ge 0	0	55,332	55,332		
Less: Water sold				44,901		
Volume pumped but n	ot sold			10,431		
Volume sold as a perc	cent of volume pumped			81%		
Volume used for wate	r production, water quality	and system mainten	ance	2,695		
Volume related to equ	ipment/system malfunctio	n		4,576		
Non-utility volume NO	T included in water sales					
Total volume not sold	but accounted for			7,271		
Volume pumped but u	naccounted for			3,160		
Percent of water lost				6%		
If more than 25%, indi	cate causes and state wh	at action has been tal	ken to reduce water los	S:		
Maximum gallons pur	nped by all methods in any	y one day during repo	rting year (000 gal.)	298		
Date of maximum: 1	0/23/2002					
Cause of maximum: MAIN BREAK						
Minimum gallons pum	ped by all methods in any	one day during repor	ting year (000 gal.)	65		
Date of minimum: 3	/11/2002					
Total KWH used for po	umping for the year			99,601		
If water is purchased:\	<u> </u>			· · · · · ·		
•	Point of Delivery:					

## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	ldentification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
BRIDGE STREET HEIN PARK	BF926 WELL #2	301	10	576,000	Yes	1
N. MARGARET STREET	BF927 WELL #3	400	10	576,000	Yes	2

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## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

	Intakes			
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

NONE 1

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### **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	_	nit A (b)	Unit B (c)	Unit C (d)	
Identification	BF926	WELL # 2	BF927 WELL #3		1
Location	IDGE STREET H	IEIN PARK	N. MARGARET STREET		_ 2
Purpose		Р	Р		3
Destination		D	D		4
Pump Manufacturer	A	MERICAN	LAYNE-NORTHWEST		5
Year Installed		1990	1973		6
Туре		OTHER	OTHER		7
Actual Capacity (gpm)	1	400	400		8
Pump Motor or					9
Standby Engine Mfr	L	IS MOTOR	GE		10
Year Installed		1990	1973		_ 11
Туре		ELECTRIC	ELECTRIC		12
Horsepower		40	40		_ 13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			14
Location			15
Purpose			16
Destination			17
Pump Manufacturer			18
Year Installed			19
Type			20
Actual Capacity (gpm)			21
Pump Motor or			22
Standby Engine Mfr			23
Year Installed			24
Туре			25
Horsepower			26

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	ET			1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS				2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET			4 5
Year constructed	1972			6
Primary material (earthen, steel, concrete, other)	STEEL			7 8
Elevation difference in feet (See Headnote 3.)	214			9 10
Total capacity in gallons (actual)	200,000			11
WATER TREATMENT PLANT Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID			12 13 14
Points of application (wellhouse, central facilities, booster station, other)	WELLHOUSE			15 16 17
Filters, type (gravity, pressure, other, none)	NONE			18 19
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	1.1520			20 21 22
Is a corrosion control chemical used (yes, no)?	N			23
Is water fluoridated (yes, no)?	N			25

### **WATER MAINS**

- 1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

			Number of Feet					
Material Function in Inc	_			Adjustments	ents	_		
	<b>Function</b>	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Increase or (Decrease) (g)	End of Year (h)	
М	D	1.500	180	0	0	0	180	_ 1
M	D	4.000	7,038	0	0	0	7,038	2
М	D	6.000	25,260	0	0	0	25,260	3
M	D	8.000	8,180	0	0	0	8,180	4
М	D	10.000	6,297	0	0	0	6,297	5
M	D	12.000	2,904	0	0	0	2,904	6
Total Within N	<b>Junicipality</b>		49,859	0	0	0	49,859	<u> </u>
Total Utility		=	49,859	0	0	0	49,859	_

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.

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- b. If assessed against property owners, explain the basis of the assessments.
- c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
- d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
L	0.750	10	0	0	0	10	
M	0.750	396	0	0	0	396	1
M	1.000	185	10	0	0	195	28
M	1.250	4	0	0	0	4	
M	2.000	22	0	0	0	22	9
Р	2.000	1	0	0	0	1	
M	4.000	1	0	0	0	1	
M	6.000	5	0	0	0	5	
M	8.000	1	0	0	0	1	
Total Utili	ty _	625	10	0	0	635	38

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.

**Number of Utility-Owned Meters** 

	Tested During Year (g)	End of Year (f)	Adjustments Increase or (Decrease) (e)	Retired During Year (d)	Added During Year (c)	First of Year (b)	Size of Meter (a)
1	82	343	(30)	55	24	404	0.625
2	75	315	24	31	36	286	0.750
3	6	15	0	2	2	15	1.000
4	0	7	0	0	0	7	1.500
5	1	11	0	1	1	11	2.000
6	0	3	0	0	0	3	3.000
7	0	2	0	0	0	2	4.000
	164	696	(6)	89	63	728	otal:

### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	_
0.625	309	24	2	1	0	7	343	_ 1
0.750	202	35	1	4	0	73	315	2
1.000	0	9	1	2	0	3	15	_ 3
1.500	0	6	0	0	0	1	7	4
2.000	0	3	4	1	0	3	11	5
3.000	0	0	1	2	0	0	3	6
4.000	0	1	0	1	0	0	2	_ <sub>7</sub>
Total:	511	78	9	11	0	87	696	_

### **HYDRANTS AND DISTRIBUTION SYSTEM VALVES**

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.
- 3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						_
Outside of Municipality	0				0	1
Within Municipality	90				90	2
Total Fire Hydrants	90	0	0	0	90	- =
Flushing Hydrants						
	1				1	3
Total Flushing Hydrants	1	0	0	0	1	_

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year

Number of hydrants operated during year: 94

Number of distribution system valves end of year: 133

Number of distribution valves operated during year: 133

### WATER OPERATING SECTION FOOTNOTES

### Water Services (Page W-16)

10 SERVICES HOOKED ONTO EXISTING CURB BOES. COSTS INCURRED WERE INSPECTION FEES.

### Meters (Page W-17)

PLUMBING CHANGES INSIDE HOMES REQUIRED DIFFERENT SIZE METERS

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